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If you need to serve a Bank of America banking center or require proper service of a new civil subpoena, use one of the following options: personally serve at any BOA banking center, serve CT Corporation as registered agent, or follow your state's individual statute. Grand jury and federal subpoenas can be mailed using certified mail to: Bank of America NA Legal Order Processing PO Box 15047 Wilmington, DE 19850-5047. For subpoena-related service via courier (Fedex, UPS, DHL), use the following address: Bank of America NA Legal Order Processing 800 Samoset Drive Mail Code DE5-024-02-08 Newark, DE 19713. To request additional documents or information related to a completed subpoena, submit your request in writing via fax at 1-980-233-7070. The request must include the BOA case number provided in response to the original subpoena. By continuing to use this website, you agree to UniCourt's policies and terms of service. Need a Process Server? Use the National Association of Professional Process Servers Directory to find qualified servers nationwide and worldwide. You can also contact Bank of America's Legal Order Processing Department at (213) 580-0702. **Garnishment or Levy:** Mail your garnishment or levy to: Bank of America Legal Order Processing, 800 Samoset Drive, Mail Code DE5-024-02-08, Newark, DE 19713. To follow up on the status, call (213) 580-0702 and ask for a representative. **Subpoena or IRS Summons:** For proper service of a new civil subpoena, you can personally serve any Bank of America banking center, use CT Corporation as Registered Agent, or serve according to your individual state statute. Grand jury and federal subpoenas may be mailed using certified mail to: Bank of America NA Legal Order Processing, PO Box 15047, Wilmington, DE 19850-5047. You can also use a courier service like Fedex, UPS, DHL, at the same address. **Requesting Additional Documents:** To request additional information or documentation related to a completed subpoena, submit your request in writing via fax: Attention Bank of America, Legal Order Processing, Fax No. 1-980-233-7070. Include the Bank of America case number provided with the original subpoena. Bank of America is a global financial services holding corporation and one of the United States' Big Four financial organizations. It serves around ten percent of all bank deposits in the United States and offers commercial banking, wealth management, and investment banking services. BankAmerica's acquisition led to rapid growth, enabling the company to dominate the market. After a significant loss following the 1998 Russian bond failure, Charlotte-based NationsBank purchased BankAmerica for $62 billion. This purchase created the Bank of America Corporation, marking the largest bank acquisition in history. The corporation expanded its commercial banking business through mergers and acquisitions, creating Merrill Lynch for wealth management and investment banking as BofA Securities. The company maintains significant market shares in its product lines, with Bank of America Merrill Lynch ranking third in the 'Bulge Bracket.' Its wealth management division oversees over $1 trillion in assets under management. Bank of America operates in all 50 US states, the District of Columbia, and over 40 additional countries. However, it does not maintain retail facilities. The company's commercial banking operations have over 50 million consumer and small business connections (ATMs). Despite its size, Bank of America faces numerous lawsuits and investigations related to mortgages and financial disclosures dating back to the 2008 financial crisis. The corporation's four business segments are primarily classified according to the types of clients served. Consumer Banking caters to consumers and small companies, while Global Wealth & Investment Management serves individuals with more than $250,000 in investable assets. Global Banking specializes in investment banking, and Global Markets caters to institutional customers. Bank of America was registered on October 7th, 1998, under the jurisdiction of Delaware. Although it has its headquarters in North Carolina, the entity is considered a foreign stock corporation for purposes of Process Service. The amount owed includes interest and penalties due to unpaid fees and taxes, as well as daily civil penalties of $10 per day, with a cap of $1,000 per year for each year the foreign corporation operates in North Carolina without a certificate of authority. The Attorney General can bring actions to recover all owed amounts under this subsection. Bank of America Auto Receivables Securitization, LLC is located in Charlotte, North Carolina, and serves as a subsidiary of Bank of America. Established on September 18, 2008, it is classified as a foreign limited liability company for Process Service purposes. In another state, the same entity would be referred to as a domestic LLC. A key aspect of North Carolina's LLC Act is that users must register with the state if they are 'transacting business' in the state. The process involves submitting an Application for Limited Liability Company Certificate of Authority to the North Carolina Secretary of State. This form requires providing similar information as would be required to establish an LLC in one's home state. Bank of America Mortgage Securities, Inc. is a subsidiary of Bank of America and operates under Delaware jurisdiction. As a foreign stock corporation in North Carolina, it requires a Certificate of Existence for Process Service. The entity has an office in Charlotte and Raleigh and accepts claims from their registered agent CT Corporation System. For Process Service, contact may also be made with the chief executive officer or other qualified officers. Bank of America Securities LLC (BAS) was Bank of America's investment banking unit until its merger with Merrill Lynch to form Bank of America Merrill Lynch. The firm operated in local and international equities and investment banking sectors. As a registered broker-dealer, it was regulated by the SEC and a member of the NYSE and NASD. The name "Banc" was removed from BAS's name to distinguish it as not being a bank and its deposits were not guaranteed by the FDIC. This should be distinguished from Bank of America Advisory Services LLC, which is a general domestic limited liability company established in Delaware with Corporation Trust Company as its registered agent for Process Service. Merrill Lynch Capital Corp is required to submit all business paperwork with the Maryland State Department of Assessments and Taxation (SDAT). The corporation pays taxes independently from its individual shareholders but is responsible for sharing any after-tax income through dividends, which are taxed separately. This entity has been characterized as a general foreign stock corporation under Process Service regulations. The corporation accepts service directly to its registered agent, CT Corporation, although Process Service may also be provided to the CEO or other qualified officers. Merrill Lynch & Co., a publicly traded investment bank, operated independently from 1914 until it was acquired by Bank of America in January 2009. The company primarily focused on prime brokerage and broker-dealer operations. Merrill Lynch Capital Corp is regulated by the US Security and Exchange Commission (SEC) and incorporated in New York state, which extends its Process Service jurisdiction to New York. The principal office for Process Service is located at the World Financial Centre in New York. Their fiscal year ends on December 31st. We're your go-to partner for serving corporate documents with precision and punctuality. Whether you need help from a law firm, corporation, or business entity, we've got you covered. Don't miss out on our reliable corporate process service - take the first step now by clicking "Place Order" or dialing (800) 774-6922. We'll guide you through the crucial process of serving corporate documents with confidence and expertise. The Corporation Trust Company Address: Corporation Trust Center, 1209 Orange St, Wilmington, DE 19801 Phone: 302-658-7581 THE CORPORATION TRUST COMPANY CORPORATION TRUST CENTER 1209 ORANGE ST WILMINGTON County: New Castle DE Postal Code: 1980